

Music Access Fund

Application for financial assistance 2018-19

INFORMATION FOR SCHOOLS

WHAT IS IT?

Music access funds have been made available by the Local Authorities of Monmouthshire, Newport and Torfaen to support pupils financially in participating in Gwent Music tuition and activities.

WHO IS IT FOR?

The funds are available to offer financial support to students who are in receipt of **free school meals**.

Poor attendance at instrumental and vocal lessons may result in future applications being declined.

It is a limited fund and should be used in the first instance to support those meeting the above criteria. The fund will be allocated on a first come first served basis - once the fund has been exhausted it will not be refreshed until the new school term.

HOW MUCH CAN BE APPLIED FOR & WHEN SHOULD STUDENTS APPLY?

Applications can be made up to a maximum of £101 per child per term and can be used towards instrumental or vocal lessons, and/or Music Centre or County Ensemble membership where a charge is applicable.

- Maximum of £65 per term group tuition
- Or Maximum of £65 per term towards full cost of individual tuition
- And Music Centre or County Ensemble membership of £36 per term where a termly charge is applicable.
- A new application must be made each term.

WHERE DO PARENTS SEND THEIR APPLICATION?

Forms must be approved by the signature of Head Teacher (primary schools) or Head of Music (secondary schools).

Completed and signed forms need to be sent to Gwent Music HQ by the specified closing date
Gwent Music, Malpas Court Primary School Grounds, Whittle Drive, Newport, NP20 6NS.

Alternatively, completed forms, including signatures, can be scanned and e-mailed to gwent.music@newport.gov.uk

Notification of the outcome of the application will be emailed to school and to the applicant if they have provided us with an email address.

WHAT IF AN APPLICATION IS UNSUCCESSFUL?

Applications will be granted on a first come first served basis. Availability of the fund is subject to approval each term and continuation of the fund if confirmed each financial year by the relevant local authority.

WHAT DO WE NEED TO DO?

Schools are requested to support and promote the scheme as much as possible including the distribution of Parents' Information and Application Forms. **Each application requires the signature of the Head Teacher (primary) or the Head of Music (secondary) approving the application and confirming that the child is on the Free School Meals Register.** Notification of the outcome of each application will be e-mailed to the school and the applicant if they have supplied us with an email address.

Gwent Music administers the scheme and application of funding, therefore all fully completed and signed application forms need to be returned by the applicant to Gwent Music as soon as possible.

If the funding is to cover a charge levied by the school for music tuition (provided by Gwent Music) then the appropriate amount will be credited to the school invoice each term. Music Centre Payments will be processed within Gwent Music. If you require more information please contact Gwent Music on 01633 210800 gwent.music@newport.gov.uk

